



**CITIZENS OVERSIGHT COMMITTEE
MEETING MINUTES**

December 10, 2025 – 1:30pm

5401 Old Redwood Highway, 1st Floor
Petaluma, CA 94954

1. Call to Order [0:04 Minutes Mark on the Video Recording]

Chair Sheehan-Meyer called the meeting to order at 1:30pm. Members Reyes Diaz, McCubbin, Larrabure, Nachor, Mann, Hagerty Engdahl and Sheehan-Meyer present. Member Johnson absent.

2. a. Approval of the May 28, 2025 Minutes [0:01:19 Minutes Mark on the Video Recording]

MOTION: Member Hagerty moved to approve the May 28, 2025 Minutes, Member Larrabure seconded. The motion carried 8-0-1 (Member Johnson absent. COC Minutes approved as presented.

2. b. Approval of the September 24, 2025 Minutes [0:01:36 Minutes Mark on the Video Recording]

MOTION: Member Nachor moved to approve the September 24, 2025 Minutes, Member Larrabure seconded. The motion carried 8-0-1 (Member Johnson absent. COC Minutes approved as presented.

3. COC Members Announcements [0:2:08 Minutes Mark on the Video Recording]

Reyes Diaz – Streets and Pathways

Nachor - MASCOTS

Hagerty – LWV Marin Ride SMART to Santa Rosa Square with

GM Sheehan-Meyer – Kudos for Holiday Express

4. General Manager’s Report [00:05:49 Minutes Mark on the Video Recording]

Chief Financial Officer, Heather McKillop provided a PowerPoint presentation, which is

posted on SMART's website. Highlights include:

- Ridership Update
- Upcoming Service Improvements
- MASCOTS Update
- Novato Pathway Update
- Employees of the Quarter

Board Comments

McCubbin – Ridership

Public Comments

None

Member Johnson Arrives [0:13:32 Minutes Mark on the Video Recording]

5. Public Comments on Non-Agenda Items

None

6. Approve the 2026 Proposed Meeting Schedule – *Presented by Clerk of the Board, Kyreen Jorgensen*

MOTION: Member Larrabure moved to approve 2026 Proposed Meeting Schedule;

Member Johnson seconded. The motion carried 9-0-0. 2026 Meeting Schedule approved as presented.

7. Review the Annual Comprehensive Financial Report – *Presented by Chief Financial Officer, Heather McKillop, prepared by Eide Bailly, LLP.* [00:17:00 Minutes Mark on the Video Recording]

Board Comments

Sheehan-
Meyer Hagerty

8. Receive the Fiscal Year 2024-2025 Budget to Actual Comparison - *Presented by Chief Financial Officer, Heather McKillop* [00:23:04 Minutes Mark on the Video Recording]

Board Comments

Engdahl
Nachor
Sheehan-Meyer

9. Receive the Comprehensive Fiscal Year 2025 Investment Report - *Presented by Chief Financial Officer, Heather McKillop* [00:38:31 Minutes Mark on the Video Recording]

Board Comments

Engdahl
Hagerty

10. Receive Clipper 2 Update, *presented by Chief Financial Officer, Heather McKillop* [00:49:18 Minutes Mark on the Video Recording]

Board Comments

Sheehan-
Meyer Nachor
Hagerty
Johnson
Larrabure

11. Next Meeting of the Citizens Oversight Committee, **March 25, 2026**– 1:30PM – 5401 Old Redwood Highway, 1st Floor, Petaluma, CA 95492
12. Adjournment - Meeting adjourned at 2:52pm.

Respectfully submitted,

/s/

Kyreen Jorgensen
Clerk of the Board

Approved on: March 25, 2026